Community Infrastructure Levy (CIL) Spending Panel Meeting

13 March 2023

CIL Monitoring & Compliance Officer – Amanda Driver CIL@west-Norfolk.gov.uk



Agenda

- 1. FY23_1 Application Stats
- 2. CIL Funding Statutory Requirements
- 3. Officer Scoring Criteria
- 4. Spending Panel Decision Making
- 5. Review CIL Funding
 - a) Allocate Funding up to £30k
 - b) Make Recommendation to Cabinet Funding over £30k



FY23_1 Application Stats

45 Infrastructure Project Applications

Total Requested £718,086.45

Total Proposed Match Funding 57%

Funding to be allocated - £1.6m



CIL Statutory Requirements

The provision, improvement, replacement, operation or maintenance of infrastructure to support development in this Borough



Officer Scoring

Based on scoring criteria & evidence submitted Scored out of possible 15 points.

5 Points for each:

- Match Funding
- Local Support Evidence of Need
- Project Timescale



Spending Panel Decision Making

- 1. Review based on Officer Scoring
- 2. CIL Funding History
- 3. Amount of current and proposed new development
- 4. Based on current Criteria



Project Criteria over £30k

The current list of Infrastructure Projects eligible for funding over £30k, are:

18+ Adult Education Infrastructure Projects

 To support the development of skills for adults of all ages, which may include: volunteer run projects to allow people to gain new skills, knowledge and experience.

Green Infrastructure Projects

- Projects relating to open spaces, such as public parks and gardens, woodlands, fields, hedges, lakes, ponds, coastal habitats, as well as footpaths, cycleways or rivers.
- · Public spaces used for recreation and education, habitats for wildlife and nature.
- Environmental services such as flood defence or absorption of air pollution.

Leisure Time Activities Infrastructure-

- Accessible projects, to support leisure time activities, which may include; health & well-being schemes to encourage physical activity and playstreet initiatives.
- Projects run by community/voluntary groups including Local Councils, to promote social inclusion.
- Active living projects; to increase walking, cycling and sustainable transport.



Projects up to £30k - Criteria

These Projects:

- must commence within 1 year of being allocated CIL
- and must be completed within 5 years.

The current list of Infrastructure Projects eligible for funding up to £30k are:

Education - Local Initiatives

To support voluntary/community projects

Health

- To support NHS & voluntary services
- Support & increase wellbeing services

Economic Development

To benefit the local area/wider community

Community Facilities - This may include public buildings/recreation areas:

- To support voluntary/community groups
- Increase facility capacity/repair existing infrastructure

Green Infrastructure

- To reduce carbon emissions
- · Support & protect biodiversity wildlife friendly sites

Open Space and Leisure

- Installation & improvement of public play areas and equipment
- Improvement of open spaces
- Support voluntary/community leisure facilities



Review & Allocate CIL Funding – Funding up to £30k

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Parish	Project Details - Project Name/Title	Name of Organisation submitting this request	Amount Requested	Application Ref No:	Scoring Details - Match Funding - Local Support - Timescale	Total Score - Max 15 Points - Total Score - Max 15 Points	BC Officer Summary
Bircham	New Nets	Bircham Cricket Club	30000	© CIL FY23_1/4	Matchfunding 35% = 4 Local Support - Parish Council, Sandringham Estate, BC Cllr, NCC Cllr, North Coast Division and Docking Division, Norfolk Cricket Board, Mid-Norfolk Sunday Cricket League, Bircham Social and Recreation Club, Club members & Local residents via email = 5 Timescale - 0 - 6 Mnths = 5	14	Open Space & Leisure Surveys conducted to demonstrate need Strong business case & financial details submitted Land Owner Support
Boughton	Play Park	Boughton Parish Council	11000	© CIL FY23_1/5	 32% Match Funding = 4 Local Support -Parish, Borough Cllr, County Cllr, Community Feedback, User Feedback = 5 0 - 6 Mnths Starting June 2023 = 5 	14	Open Space & Leisure Indepth Financial Research & Project Options Considered Strong Local Support
Brancaster	Brancaster Village Hall-CCTV	Brancaster Parish Council	2050	□ CIL FY23_1/14	 Matchfunding 98% = 5 Local Support - Ward Cllr, Parish Council, Local Letters, Police, Community Sports Club = 5 Timescale - 0 - 6 Mnths = 5 	15	Area of significant growth Strong Local Support Community Facility
Brancaster	Brancaster Staithe Harbour Buoys	National Trust	9384.55	□ CIL FY23_1/31	 Matchfunding 45% = 5 Local Support - Brancaster PC, BC Cllr Lawton, Brancaster Fairways Cttee, Natural England, Harbour User Groups = 5 Timescale 0 - 6 Mnths = 5 	15	Strong Local Support In-depth Financial Research to demonstrate Expenditure Support Economic Development & Water Safety



Dersingham	Street Lights - Glebe Road	Dersingham Parish Council	5850	© CIL FY23_1/10	Match Funding 100% = 5 Local Support - Parish Council = 1 Timescale 0-6 Mnths = 5	11	Highways Improvement No evidence of Community Support
Dersingham	New Library	Dersingham VA Primary and Nursery School	16250	© CIL FY23_1/36	Match Funding 12% = 2 Local Support - Ward Clirs Bubb & Collingham, NCC Childrens' Services, Diocese Norwich, Parents Support, Community Feedback = 5 Timescale 0 - 6 Mnths = 5	12	Community Facility Strong Local Support Project Report demonstrating Expenditure
Docking	Docking Pavilion	Docking Playing Fields Management Committee	70000	© CIL FY23_1/16	Match Funding 14% = 2 Local Support - Docking FC, Parish Council, Primary School, Ward Cllr & Survey = 5 Timescale 0 - 6 Mnths = 5	12	Resubmission - revised scheme to refurbish pavilion instead of replacement. Community Facility
Docking	Docking MUGA Redevelopment	Docking Rangers FC	30000	© CIL FY23_1/51	Match Funding 17% = 2 Local Support - Ward Cllr Sandell, Parish Council & User Group = 3 Timescale 0 - 6 Mnths = 5	10	Docking FC withdrew their funding application for a new pavilion, which has been resubmitted by the playing field committee as a pavilion refurb. Docking FC wanted to use their internal match funding for another project to benefit the local sporting community. Area of growth above the Local Plan allocations Match Funding through fund raising, demonstrating Local Support Survey submitted demonstrating need for refurb. Open Space & Leisure
Downham Market	Town Hall Kitchen	Downham Market Town Council	20000	□ CIL FY23_1/20	Match Funding 50% = 5 Local Support - Town Council, NCC Cllr White, BC Cllr Bullen; Ward Cllr Lane, Community groups = 5 Timescale 0 - 6 Mnths = 5	15	Area of significant growth Proposed at least 400 dwellings Local Plan Policy F1.1 supports community facilities in the Town Strong Community Support Community Facility



Emneth	Goal Posts	Emneth Parish Council	2930.00	© CIL FY23_1/19	Match Funding 51% = 5 Local Support - Emneth FC, Football Club, Playing Field Committee, Letters from users = 4 Timescale 0 - 6 Mnth = 5	14	Area of growth Community Fundraising, demonstrating support Community Facility
Gayton	Phase II Study of the stormwater &foul drainage	Gayton Parish Council	9000.00	© CIL FY23_1/46	Match Funding 35% = 4 Local Support - Ward Cllr Manning, BC Cllr De Whalley & Gidney, Parish Council, Anglia Water, Residents = 5 Timescale 0 - 6 Mnths = 5		Significant Evidence to support application, including in-depth Project Report Strong Local Support Community Facility - To reduce local flooding
Gayton	Re-surfacing of Children's Playground Car Park	Gayton Parish Council	24890.00	© CIL FY23_1/47	Match Funding 0% = 0 Local Support - Ward Cllr Manning, Parish Council, BC Cllr De Whalley, Resident & Users = 5 Timescale 0 - 6 Mnths = 5	10	Improvement of carpark for community Quotes demonstrating research and expenditure Highways - Carpark Improvement
Great Bircham	Site Infrastructure	Constructionarium Ltd	29000.00	© CIL FY23_1/33	Match Funding 93.10% = 5 Local Support - Cllr Geoff Hipperson, Cllr Chris Morley, Work Placement & Careers Co-ordinator at College of West Anglia, Students = 5 Timescale 0 - 6 Mnths = 5	15	Economic Development 18+ Education - Linked to COWA DM14 - It is the leading facility of its type in the UK, the largest in Europe, and performs a key role in supporting the recovery of the UK construction industry through provision of highly specialised technical training. The College trains some 20,000 students and workers per year, and is estimated to contribute £25 million to the local economy.
Great Massingham	Play Area	Great Massingham Parish Council	6918.05	© CIL FY23_1/35	Match Funding 69% = 5 Local Support - Parish Council, NCC Cllr Dark, BC Cllr Moriarty, The Ducklings Preschool, Village Hall Cttee, _Play Safety Inspector = 5 Timescale 0 - 6 Mnths = 5	15	Significant Local Support Quotes submitted demonstrating Research and Expenditure Open Space & Leisure



Grimston	AstroPitch	Grimston Cricket Club	9022	© CIL FY23_1/3	 27% Match Funding = 3 Local Support Petition, Letters of Support, Borough Cllr, Ward Cllr, Norfolk Cricket Board = 5 Timescale 0 - 6 Mnths = 5 	13	Local Plan - Proposed growth area Strong Local Support Open Space & Leisure
Grimston	Chapel Road Footpath - surface upgrade	Grimston Parish Council	5000	☐ CIL FY23_1/17	Match Funding 370% = 5 Local Support - Parish Council, NCC Daubney, BC Cllr De Whalley, Ward Cllr Manning, Business, NCC Highways Engineer = 5 Timescale 0 - 6 Mnths = 5	15	Significant Match Funding, including CIL Parish Funds Area of Growth Highway - Footpath Improvement
Heacham	Recreation Ground Renewal and Replacement works	Heacham Parish Council	10000	© CIL FY23_1/43	Match Funding 21% = 3 Local Support - Parish Council, Ward Cllr Parish, NCC Cllr Chenery, BC Cllr Dark = 4 Timescale 6 - 9 Mnths = 4	11	Area of Growth with 60+ dwellings allocated in the Local Plan Open Space & Leisure
Hilgay	Hilgay Play Area Project	Hilgay Parish Council	27325	© CIL FY23_1/49	Match Funding 18% = 2 Local Support - Parish Council, Ward Cllr Holmes, BC Cllr Storey, Riverside Academy, FEOFEE United Charity = 5 Timescale 0 - 6 Mnths = 5	12	No match Funding Quote demonstrating research and expenditure Open Space & Leisure



Hunstanton	Town Hall Lift	Hunstanton Town Council	23500.00	© CIL FY23_1/34	Match Funding 100% = 5 Local Support - Town Council, Hall Users, BC Cllr Beal, Ward Cllr Bower & Residents = 5 Timescale 0 - 6 Mnths = 5	15	Community Facility - Accessibility Improvements Area of significant growth - Proposed 300+ units Local Plan F2.1 - supports community facilities in the Town. Strong Local Support
Hunstanton	Hunstanton Ambulance & Police Station	Norfolk Constabulary	30000	© CIL FY23_1/44	 Match Funding 100% = 5 Local Support - Hunstanton Town Council = 1 Timescale 6 - 9 Mnths = 4 	10	Increase station internal capacity - to support Local Community Green Infrastructure - To reduce Carbon Footprint
Hunstanton	Electronic Visitor Notice Board	Hunstanton Town Council	7000.00	© CIL FY23_1/48	Match Funding 100% = 5 Local Support - Ward Clir Bower, Town Council, NCC Clir Jamieson = 3 Timescale 0 - 6 Mnths = 5	13	Quote submitted demonstration Research and Expenditure Community Facility
Hunstanton	Disabled access waterless toilet	Hunstanton Northfields Allotments Club	8500	□ CIL FY23_1/50	Match Funding 15% (fund raising) =2 Local Support - Ward Cllr Bower, BC Cllr Dark, Town Council = 3 Timescale 0 - 6 Mnths = 5	10	Area of significant growth - Proposed 300+ units Local Plan F2.1 - supports community facilities in the Town. Accessible Community Facility - To support inclusivity



Kings Lynn	Accessible to all - New Lift	The North End Trust (True's Yard Fisherfolk Museum)	29485	© CIL FY23_1/40	 Match Funding 8% = 1 Local Support - Ward Cllr Bambridge, BC Cllr Nockolds, Friends of Trues Yard, Social Media Feedback, Wellbeing Service = 5 Timescale 0 - 6 Mnths = 5 	11	Area of significant Growth Strong Local Support Economic Development
Kings Lynn	Fire Safety Development	Mr Bee's Family Centre	30000	© CIL FY23_1/41	Match Funding 106% = 5 Local Support - Centre Lead, Mr Bee's Nursery, Doctor's Surgery, Fresh Start New Beginnings, Summer Fun Parent Group, Early Childhood and Family Service (ECFS) = 5 Timescale 0 - 6 Mnths = 5	15	Area of significant Growth Strong Local Support Community Facility - Fire Safety
Marshland St James	Tea Room upgrade	Marshland St James and District Community and Sports Centre	25000	© CIL FY23_1/12	 Match funding 24% = 3 Local Support - Parish Council, Ward Cllr, County Cllr, Local Users, Community Groups = 5 Timescale 0 - 6 Mnths = 5 	13	Area of significant growth Community Facility
Nordelph	Bus Shelter	Nordelph Parish Council	2077.50	© CIL FY23_1/7	 Match Funding - 24% Parish Precept = 3 Local Support - NCC Cllr Dawson, Ward Cllr Spiking, BC Cllr Rose, NCC Officer, Parish Council = 5 Timescale - 0 - 6 Mnths = 5 	13	Highways safety



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Northwold	Northwold Orchard	Northwold and Whittington Parish Council	3750	© CIL FY23_1/11	Match Funding - 100% = 5 Local Support - Parish Council, BC Cllr Ryves, Community Survey, Resident Feedback= 4 Timescale completion Dec 2023 6-9 Mnths = 4	13	Green Infrastructure - Biodiversity Financial details submitted demonstrating expenditure Community Survey, demonstrating support
Northwold	Whittington Playground Project	Northwold & Whittington Parish Council	27000	© CIL FY23_1/37	 Match Funding 200+% = 5 Local Support - Parish Council, Community Survey, Ward Cllr Ryves, Community Groups, Resident Feedback = 5 Timescale 6 - 9 Mnths = 3 	13	Community Survey with 100% support - demonstrating Local Need Indepth Project Report submitted - demonstrating research and expenditure Open Space & Leisure
North Wootton	Village Sign Refurbishment	North Wootton Parish Council	5000	© CIL FY23_1/53	 Match Funding 24% = 3 Local Support - Village Hall Cttee, Parish Council, Community Survey, Resident Feedback, Ward Cllr Nockolds = 5 Timescale 0 - 6 Mnths = 5 	13	Report with quotes, demonstrating research and expenditure Officer recommends refusal - does not fall within the criteria and is not infrastructure to support new development.
Old Hunstanton	Outdoor Furniture	Old Hunstanton Village Hall	10000	© CIL FY23_1/42	 Match Funding 0% = 0 Local Support - Parish Council & Hirers = 2 Timescale 0 - 6 Mnths = 5 	7	Community Facility Quotes submitted demonstrating Expenditure
Sedgeford	Car Park Resurfacing	Sedgeford Parish Council	3850	© CIL FY23_1/25	 Match Funding 43% = 5 Local Support - NCC Cllr Chenery, Ward Cllr Dark, BC Cllr Terry Parish, Hall Cttee, User Groups = 5 Timescale 0 - 6 Mnths = 5 	15	Strong Local Support Details of quotes, demonstrating research and Expenditure Community Facility



Snettisham	Snettisham Bowls Club Refurbishment	Snettisham Excelsior Bowls Club	9374.00	© CIL FY23_1/24	Match Funding 27% = 3 Local Support - Parish Council, Ward Cllr Devereux, District Cllr Dark, Snettisham Events Cttee, Local Resident Feedback = 5 Timescale 9 - 12 Mnths = 3	11	Financial details submitted to demonstrate expenditure Strong Local Support Community Facility
Snettisham	Installation of Solar Power to clubhouse	Snettisham Beach Sailing Club	30000	© CIL FY23_1/28	Match Funding 64% = 5 Local Support - Ward Clirs Devereux & Bower, District Clir Dark, RYA Training Centre, Resident feedback, Churchill Park Complex Needs School = 5 Timescale 0 - 6 Mnths = 5		Costings demonstrating research and expenditure Significant internal match funding Strong Local Support Green Infrastructure
South Wootton	Parish Office Extension	South Wootton Parish Council	14875.00	© CIL FY23_1/22	Match Funding 156% CIL Parish Matchfunding = 5 Local Support - Cllr Elizabeth Nockolds, South Wootton Pre-School, Hirer - East Anglian Drivability, Local Resident - Mr R Biggins & parish Council = 5 Timescale 0 - 6 Mnths = 5	15	Completion of major refurb project for South Wootton Hall - Archive & Storage facility 150+% match funding from CIL Parish Payments Significant Area of growth Strong Local Support Community Facility
Stoke Ferry	Blue Bell Hub - Access 2	Stoke Ferry Community Enterprise Limited	3991.00	© CIL FY23_1/6	Match Funding 177% = 5 Local Support - Stoke Ferry PC, BC Cllr Sampson, NCC Cllr Storey, WN Disability Information Service, User Group, feedback from disabled residents = 5 Timescale 0 - 6 Mnths = 5	15	Final Stage of Community Facility Strong financial research carried out to demonstrate expenditure Significant local support & feedback from potential users Community Facility
Stow Bardolph	Barroway Drove Village Hall Improvements	Barroway Drove Village Hall	15000	© CIL FY23_1/38	Match Funding 36% = 4 Local Support - Parish Council, Ward Cllr Rose, NCC Cllr Dawson, Hall Hirers, Community Feedback = 5 Timescale 0 - 6 Mnths = 5	14	Significant development - above Local Plan expectations Strong Local Support demonstrating Local Need Quotes submitted demonstration expenditure Community Facility



Terrington St John	Terrington St John Police Station Carbon Reduction	Norfolk Constabulary	15000	© CIL FY23_1/29	 Match Funding 100% = 5 Local Support None Submitted = 0 Timescale 0 - 6 Mnths = 5 	10	No Evidence of Local Support Quotes to demonstrate research and expenditure
Thornham	Meadow	Thornham United Charities/Thornham Parish Council	13901	© CIL FY23_1/8	Matchfunding 188% = 5 Local Support - Community Groups, Ward Clir, NCC, Parish Council, Local Consulations & Questionnaire = 5 Timescale - Completed by Dec 2023 6 - 9 Mnths = 4	14	Green Infrastructure - Biodiversity Indepth research undertaken to demonstrate need Financial report demonstrating expenditure Strong local support
Thornham	Adult Gym and Monkey Bars	Thornham Village Hall & Playing Field Ltd	15342.00	© CIL FY23_1/21	Match Funding 34% = 4 Local Support - MP, County Cllr, Parish Council, Community Groups, Cricket Club = 5 Timescale 0 - 6 Mnths = 5	14	Significant Local Support New development above Local Plan allocation Open Space - Play Area
Tilney St Lawrence	Refurbishment of outdoor play equipment	Tilney St Lawrence Village Committee	29005.20	© CIL FY23_1/45	Match Funding 21% = 3 Local Support - Parish Council, Local School, Pre-School, NCC Cllr Long, Ward Cllr Ayres = 5 Timescale 0 - 6 Mnths = 5	13	Area of Significant Growth - 75+ dwellings allocated within the KRSC Quotes submitted demonstrating Expenditure Strong Local Support Open Space & Leisure
Welney	Defibulators	Welney Parish Council	2500	© CIL FY23_1/13	Match Funding - 100% = 5 Local Support - Social media comments, Local Residents Feedback, Local Business - Goodyer Farming & Parish Council, BC Cllr Rose = 5 Timescale - Immediately = 5	15	Community Facility



Wereham	Tree Management - open public space	Wereham Parish Council	8470.00	© CIL FY23_1/52	Match Funding 59% = 5 Local Support - Parish Council , Cllr Sampson = 2 Timescale 0 - 6 Mnths = 5	12	Tree Survey submitted demonstrating need Significant Match Funding including CIL Parish Funds (quoted £8k, only have £3K) Open Green Space Management
Wiggenhall St Germans	Play Park	Wiggenhall St Germans Parish Council	15000	□ CIL FY23_1/23	 Match Funding 13% = 2 Local Support - Parish Council, BC Cllr Long, Parents Feedback, Memorial Hall Cttee = 4 Timescale 0-6 Mnths = 5 	11	Significant financial research to demonstrate expenditure Open Space/Leisure
	Wimbotsham Rec Ground Pavilion refurbishment	Wimbotsham Recreation Ground Charity (no. 1052106)	19137.15	© CIL FY23_1/27	 Match Funding 27% = 3 Local Support - Parish Council, BC Cllr Spikings, Residents, Users & Community Groups = 5 Timescale 6 - 9 Mnths = 4 	12	Strong local support Project Report demonstrates research and expenditure Community Facility



Next Steps

- Formal Notice of Spending Panel Decisions
- Cabinet Report for Project over £30k
- Next Meeting to review Funded Projects
- Next Round of Application FY23_2 in July

